

Commodity Shelf Newsletter

January 2010

Commodity Expos January 26-28, 2010

DESE – SFS will again be holding Commodity Expos throughout Missouri to give LEAs the opportunity to learn more about the USDA Donated Foods (DF) Program and the processed items available for the 2010 – 2011 school year. **ALL LEAs** are strongly encouraged to attend the Commodity Expos, specifically the person(s) responsible for completing the processing packet. Participants will also have the opportunity to sample approved items from processors.

The following dates and locations have been established:



1. Kansas City area – Fort Osage Campus
 - Tuesday, January 26, 2010
2. Central MO – Waynesville Career Center
 - Wednesday, January 27, 2010
3. St. Louis area – Francis Howell Central H.S.
 - Thursday, January 28, 2010

Make plans to join the DESE – SFS staff at one of the locations to experience a great show of processed food and a day to network with other Food Service Directors from across the state.

The format will be slightly different this year in comparison to previous Commodity Expos because DESE – SFS has integrated time to work with LEAs on their processing packet during the Expos. An educational session will begin the Expo each day, followed by the food show of approved processed items for SY 10-11, and then there will be areas set-up for DESE – SFS staff to work through the processing packet with any LEA wishing to seek our assistance. The educational session will include a brief overview of the Donated Food Program here in Missouri and also will include discussions about enhancements to the DF Program on the horizon.

DESE – SFS has received many requests for assistance on processing packets and also requests to hold the Commodity Expos after the processing packets

have been distributed, and we hope that these requests can be met by the new format of the Commodity Expos.

[Registration](#) and [directions](#) for the Commodity Expos **are now available** on [DESE – SFS Commodities Web Site](#). Big thanks go out to our host districts and the processors who continue to keep the Commodity Expos a **free** event for participants. Although the Commodity Expos are free, registration is **required**. Registration forms can be completed and submitted in the same manner as monthly order forms. The deadline for Commodity Expo registration is **January 6, 2010**.

Processing Packet for SY 2010 – 2011

Annual Processing Packets are nearly ready to be mailed. Each LEA participating in the USDA Donated Foods Program should receive a packet in the mail by mid-January. If your LEA has not received a Processing Packet by January 22, 2010, please contact the DESE – SFS office, 573-751-2646.

Processing Packets play an extremely important role in each LEAs USDA DF received for an entire school year and should be given serious



thought when determining products to be received. DESE – SFS will be offering assistance at each of the Commodity Expos for LEAs looking for additional help on making the critical decisions for SY 10-11. LEAs can feel free to contact the DESE – SFS office for assistance at any time.

Instructions, Average Daily Participation, and helpful spreadsheets will be available on the [DESE – SFS Commodities Web Site](#) by the time packets are mailed. **PLEASE USE THESE RESOURCES!!**

Processing Packets are **required** to be filled out by each LEA and are due back to DESE – SFS by **February 5, 2010**.

Processing Packet Notes

Processing Packets include an informational letter, instructions, Survey Forms and Order Forms. **PLEASE READ THE ENTIRE PACKET** before beginning. A few changes and important things to remember for the SY 10-11 Processing Packet:

1. LEAs with an ADP > 700 will receive **STANDARD** and **OPTIONAL** Survey Forms. Only one set of Survey Forms should be filled out and returned.
2. Pork – LEAs can choose to either process 1 lb of Pork per ADP or choose no processed Pork. Previous years LEAs could choose to receive 1 lb of ground beef instead of processing 1 lb of pork, but that is no longer an option.
3. LEAs participating in the Department of Defense Fresh Produce Program with an ADP > 700 **MUST** fill out the **OPTIONAL** Survey Form to receive any DoD funds during SY 10-11.
4. All items offered through the Processing Packet have a Delivered Cost per Case which is the responsibility of the LEA to pay.
5. LEAs *are not required* to process any USDA DF and can check the appropriate box on the Survey Form to *not process* any of the items offered in the Processing Packet.
6. Spreadsheets available on the [DESE – SFS Commodities Web Site](#) can help **ESTIMATE** the number of cases to be received in SY 10-11 and the cost.
7. The lbs of DF on each Order Form are important! Items with fewer DF lbs per case will generate more cases of finished product.

January and February USDA DF Deliveries

The holidays have caused a little disruption on the normal 4 week delivery rotation for Food Distribution Associates (FDA). FDA will be delivering normal December Week 4 deliveries from Jan 4 – 8, 2010, and plans to begin Week 1 January deliveries the week of January 11, 2010. Please be aware USDA DF deliveries will be about one week later than normal.



Prorated Commodities

All LEAs participating in the USDA Donated Foods Program will receive Prorated Commodities unless a written notification is received by DESE – SFS. The list of Prorated Commodities is at the end of each monthly Commodity Shelf Newsletter. Please review the list to verify your LEA wants to receive all of the items listed during the estimated time periods. DESE – SFS now posts the quantity of each Prorated Commodity an LEA will be receiving during the month the Prorated Commodity will be delivered. A file titled 'Prorated Quantities and Open Order Adjustments' is updated and posted each month to the [DESE – SFS Commodities Web Site](#). The list includes Prorated Commodities to be delivered and any adjustments made to Open Order items which DESE – SFS received more requests than current inventory levels could fill.

Quotes for the Month

"Nobody can go back and start a new beginning, but anyone can start today and make a new ending." – Maria Robinson

"You never achieve real success unless you like what you are doing." – Dale Carnegie

"He has achieved success who has worked well, laughed often, and loved much." – Elbert Hubbard

DESE – SFS Commodity Section Contacts

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Monthly Orders should be submitted to:

webreplyascfocom@dese.mo.gov

FDA (Angie Jackson or Karen Fry):

866-473-9700 or 816-833-2000

Prorated Commodities for School Year 2009-2010

(The below list are the Prorated Commodities DESE, SFS anticipates receiving. *All quantities, delivery periods, and values are subject to change.*)

Prorated Commodities are USDA Donated Foods (DF), which are purchased by DESE – SFS and then equally distributed to all LEAs participating in the DF program based on their Average Daily Participation (ADP) in the National School Lunch Program. These commodities are intended to be used in the approved Child Nutrition Programs sponsored by USDA. LEAs may **REFUSE** any Prorated Commodity item they wish by having the **Authorized Representative contact DESE – SFS in writing at least six (6) weeks prior to the beginning Estimated Delivery Period**. Refusals can be sent via E-Mail to webreplyascfocom@dese.mo.gov, by Fax to 573-526-3897 or by letter to PO Box 480, Jefferson City, MO 65102-0480.

Commodity Code	Description	Case per ADP*	Case Size	Estimated Delivery Period	Estimated per Case VALUE**
Fruits and Vegetables					
A174	Potatoes, Wedges, IQF	44	6 – 5 lb bags	COMPLETE	\$ 14.25
A417	Strawberries, FRZN, Diced, 4.5 oz IND cups	52	96 – 4.5 oz cups	COMPLETE	\$ 30.76
A130	Corn, FRZN, Whole Kernel	44	30 lb case	COMPLETE	\$ 12.26
A416	Peaches, FRZN, Diced, 4.4 oz IND cups	52	96 – 4.4 oz cups	COMPLETE	\$ 23.04
A433	Pears, CND, Sliced, Bartlett	64	6 – # 10 cans	COMPLETE	\$ 22.84
A243	Spaghetti Sauce, CND, Meatless	62	6 – # 10 cans	COMPLETE	\$ 12.71
A346	Apple Slices, FRZN, Unsweetened	59	30 lb case	COMPLETE	\$ 9.68
A091 ***	Beans, Vegetarian, CND,	68	6 – # 10 cans	COMPLETE	\$ 13.48
A431	Pears, CND, Halves	64	6 – # 10 cans	COMPLETE	\$ 23.40
A204	Potatoes, Rounds, FRZN	44	6 – 5 lb bags	Dec 1, 09 – Jan 15, 10	\$ 12.49
A061 ***	Beans, Green, CND	64	6 – # 10 cans	Jan 1, 10 – Feb 15, 10	\$ 16.52
A350	Applesauce, CND, Unsweetened	64	6 – # 10 cans	Dec 1, 09 – Jan 15, 10	\$ 17.08
A346	Apple Slices, FRZN, Unsweetened	83	30 lb case	Jan 1, 10 – Feb 15, 10	\$ 9.68
A942	Beans, Pinto, DRY, Whole	46	25 lb bag	Jan 1, 10 – Feb 15, 10	\$ 9.48
A409	Peaches, CND, Clingstone, Diced	64	6 – # 10 cans	Jan 1, 10 – Feb 15, 10	\$ 17.54
A434	Pears, CND, Diced, Bartlett	64	6 – # 10 cans	Feb 1, 10 – Mar 15, 10	\$ 22.19
A085 ***	Beans, Refried, CND	68	6 – # 10 cans	Feb 15, 10 – Mar 31, 10	\$ 21.79
A210	Potatoes, FRZN, Oven Fry, Crinkle	44	6 – 5 lb bags	Feb 15, 10 – Mar 31, 10	\$ 17.17
A299	Orange Juice, FRZN, 4 oz IND cartons	38	70 – 4 fl oz cartons	Mar 1, 10 – Apr 15, 10	\$ 7.48
Meat/Meat Alternates					
B065	Cheese, Sliced American, Yellow, Processed	37	6 – 5 lb loaves	COMPLETE	\$ 34.52
A515	Chicken, Cut-Up, FRZN, 8 pc, Raw	20 ****	40 lb case	COMPLETE	\$ 26.50
A608	Beef, Raw, FRZN, Fine Ground, 85/15	84 ****	4 – 10 lb packages	COMPLETE	\$ 59.54
A608	Beef, Raw, FRZN, Fine Ground, 85/15	44 ****	4 – 10 lb packages	Jan 1, 10 – Jan 31, 10	\$ 60.23
A608	Beef, Raw, FRZN, Fine Ground, 85/15	24 ****	4 – 10 lb packages	Feb 1, 10 – Feb 28, 10	\$ 61.97
A515	Chicken, Cut-Up, FRZN, 8 pc, Raw	20 ****	40 lb case	Jan 15, 10 – Feb 28, 10	\$ 26.50
B065	Cheese, Sliced American, Yellow, Processed	37	6 – 5 lb loaves	Mar 1, 10 – Apr 15, 10	\$ 49.57
A608	Beef, Raw, FRZN, Fine Ground, 85/15	MAKE UP*****	4 – 10 lb packages	Mar 15, 10 – Apr 30, 10	\$ 59.54

* Case per ADP means each LEA will receive approximately one (1) case of product for that number of Average Daily Participants. Each LEA will receive **AT LEAST** one (1) case of the product. This figure is only an ESTIMATE!

▪ Example: If LEA Jane Doe's ADP = 100 and A299 = 38 Case/ADP, then they could estimate to receive 2 cases of A299.
(100 ÷ 38 = 2.63. Round down for estimates).

** Estimated per Case VALUE is the value figured for each case based on the estimated cost per requested truck [determined by the USDA's Electronic Commodity Ordering System (ECOS)] divided by the number of cases on each truck.

▪ Example: A truck of A608 is estimated by ECOS to cost \$59,540 and contain 1,000 cases; therefore the Estimated VALUE is \$59,540 ÷ 1,000 = \$59.54.

*** These commodity **BEANS** can be credited for a Vegetable *or* a Meat/Meat Alternate in Food Based Menu Planning, but cannot be credited for BOTH on the same menu.

**** Beef and Chicken Case/ADP's are determined by the response each LEA chose on the Processing Packet for School Year 2009 – 2010. If your LEA chose to process any percent of either commodity, then you must adjust the Case/ADP accordingly. If your LEA chose to process 100% of the commodity, then ZERO (0) cases will be prorated to your LEA.

▪ Example: If you chose to process 50% of your Chicken and your ADP is 100, then you would determine your quantity of A515 cases and multiply by 0.50 to estimate that you will receive 2 cases of A515.

(100 ÷ 20 = 5 cases), (5 cases x 0.50 = 2.5 cases) Round down for estimates.

***** MAKE UP deliveries are for LEA's who chose to defer their pounds of PORK on the Processing Packet for School Year 2009 – 2010 and receive GROUND BEEF instead.

IQF = Individually Quick Frozen

FRZN = Frozen

IND = Individual

CND = Canned